



**BRYAN COUNTY, GA
REQUEST FOR PROPOSALS
BRYAN COUNTY INFORMATION TECHNOLOGY
FOR
CYBERSECURITY SERVICES**

SUBMISSIONS ARE DUE AT THE ADDRESS SHOWN BELOW NO LATER THAN

THURSDAY, JUNE 27, 2024 AT 2:00PM, EST

BRYAN COUNTY BOARD OF COMMISSIONERS

Attn: Finance Director

66 Captain Matthew Freeman Drive,

Suite 201

Richmond Hill, GA 31324

Cybersecurity Services

THE RESPONSIBILITY FOR SUBMITTING A RESPONSE TO THIS RFP ON OR BEFORE THE STATED DATE AND TIME WILL BE SOLELY AND STRICTLY THE RESPONSIBILITY OF THE OFFEROR.

Bryan County is looking for a vendor who can demonstrate the ability to provide robust cybersecurity solutions that align with the county's operational requirements and security objectives. The county requires a suite of security products and managed security services to ensure robust protection against evolving cybersecurity threats.

SCOPE OF SERVICES

Bryan County is soliciting a Request for Proposal (RFP) for comprehensive cybersecurity services. Proposals will be evaluated based on the following criteria:

1. Adherence to industry standards and best practices for cybersecurity services.
2. Experience and qualifications of the provider and cybersecurity personnel.
3. Details and Cost-effectiveness of the proposed services.
4. Ability to accommodate the operational needs of Bryan County.
5. Provide proposed SLAs, ensuring they include specific response times and escalation procedures tailored to each service component.
6. Any additional value-added services or benefits offered.

The selected provider will be responsible for delivering a suite of security services, including but not limited to:

- **Endpoint Protection:** Proposals should include endpoint protection for a minimum of 400 users/devices.
- **Email Security:** Solutions for protecting against email-based threats for a minimum of 400 mailboxes.
- **Security Information Event Management (SIEM) and Security Orchestration Automation & Response (SOAR):** Services must include log management, real-time monitoring, incident response, and orchestration capabilities.
- **Incident Response Services:** Ongoing support for security incidents, including isolation, remediation, and recovery strategies.

Services should include, but are not limited to:

- Ongoing monitoring and management of the security platform.
- Monthly security reviews and incident reporting.
- Creation and maintenance of a Cyber Incident Response Plan (CIRP).
- Regular updates and maintenance of the cybersecurity infrastructure.
- Continuous threat assessment and response.
- Tabletop exercises and staff training sessions, including phishing testing and training.

Submission Requirements:

Interested providers should submit the following information:

- Company profile, including experience providing similar services to governmental entities or large organizations.
- Detailed description of the proposed approach to managing Bryan County’s cybersecurity needs.
- Qualifications and credentials of personnel who will be managing the services.
- Proposed timeline for the rollout of cybersecurity services.
- Detailed cost proposal, including an itemized breakdown of fees for each service component.

INFORMATION TO VENDORS

1. RFP TIMETABLE

The anticipated schedule for the RFP is as follows:

RFP Released	Monday, June 10, 2024
Deadline for Questions	Thursday, June 20, 2024
Submittal deadline	Thursday, June 27, 2024, at 2:00 PM, EST-Richmond Hill
Tentative Award Date	Tuesday, July 9, 2024

2. BID SUBMISSION

Three (2) copies and one (1) soft copy of the complete signed submittal must be received **THURSDAY, June 27, 2024, AT 2:00 PM EST.**

Proposals must be submitted in a sealed envelope stating on the outside the vendor's name, address, and the **Cybersecurity Services** to:

**Bryan County Board of Commissioners
Attention: CIO – Brian Conley
66 Captain Matthew Freeman Drive
Suite 201
Richmond Hill, GA 31324**

Soft copy* is defined as various types of media that include but are not limited to a disc or flash drive to send a copy of the electronic proposal. Soft copies are to be included in the sealed submission. Vendors should **not** email or fax copies of bids. If vendors email or fax soft copies, the vendor may be immediately disqualified. Soft copies will not be returned.

Hand Delivery

Hand-delivered copies may be delivered to the above address ONLY between the hours of 8:00 AM and 5:00 PM EST, Monday through Friday, excluding holidays observed by the Bryan County Government. For a complete listing of holidays, please visit www.bryancounty.org.

3. CONTACT PERSON

Vendors may contact **Charlene Bunch, Finance Director**, by email at cbunch@bryancountyga.gov to clarify any part of the RFP requirements. All questions that arise prior to the DEADLINE FOR QUESTIONS due date shall be directed to the contact person in writing via email. Any unauthorized contact shall not be used as a basis for responding to this RFP and may result in the disqualification of the vendor's submittal.

Vendors may not contact any elected official or other county employee to discuss the bid process or bid opportunities except through the Finance Director named herein.

4. ADDITIONAL INFORMATION/ADDENDA

Bryan County will issue responses to inquiries and any other corrections or amendments it deems necessary in writing via email.

5. LATE SUBMITTAL AND LATE MODIFICATIONS

Submittals and modifications received after the due date and time will not be considered. Bryan County Government assumes no responsibility for the premature opening of a proposal that has not been properly addressed, identified, and/or delivered to the proper designation.

6. REJECTION OF PROPOSALS/CANCELLATION

Bryan County Government reserves the right to reject any and all submittals and to waive any irregularities or informalities in any submittal or in the submittal procedure when doing so would benefit Bryan County. Bryan County reserves the right to cancel this RFP at any time.

7. MINIMUM RFP ACCEPTANCE PERIOD

Submittals shall be valid and may not be withdrawn for a period of 90 days from the date specified for receipt of submittals.

8. NON-COLLUSION AFFIDAVIT

By submitting a response to this RFP, the vendor represents and warrants that such proposal is genuine and not a sham or collusive or made in the interest or on behalf of any person not therein named and that the vendor has not directly or indirectly induced or solicited any other vendor to put in a sham proposal, or any other person, firm or corporation to refrain from submitting and that the vendor has not in any manner sought by collusion to secure to that vendor any advantage over any other vendor.

By submitting a proposal, the vendor represents and warrants that no official or employee of Bryan County Government has, in any manner, an interest, directly or indirectly in the proposal or in the contract, which may be made under it, or in any expected profits to arise there from.

9. COST INCURRED BY VENDORS

All expenses involved with the preparation and submission of the RFP to the Bryan County Board of Commissioners, or any work performed in connection therewith is the responsibility of the vendor(s).

10. OPEN RECORDS

All materials submitted in connection with this RFP will be public documents and subject to the Open Records Act and all other laws of the State of Georgia, the United States of America and the open records policies of Bryan County Board of Commissioners. All such materials shall remain the property of Bryan County and will not be returned to the respondent.

11. TAXES

Bryan County Government is tax-exempt. No sales tax will be charged on any products or services. Bryan County cannot exempt any other person/vendor from applicable sales taxes that may be required of them in relation to this project. Upon request, the selected vendor will be provided with Bryan County's Sales and Use Tax Certificate of Exemption number.

The Bryan County Commissioners will select the firm deemed in the judgment of the Commission to be the most qualified, best suited, and who best meets the requirements of the Commission among those submitting Proposals. **If the proposer fails to negotiate and sign Bryan County's standard contract within 45 days of award, then Bryan County will negotiate with the second-highest proposer.**

This RFP shall in no manner be construed as a commitment on the part of the County to execute a contract, to pay any cost incurred in the preparation of proposals to this request, or to procure or contract for any services. The Commission reserves the right to reject any proposal which, in its opinion, does not have adequate qualifications. Furthermore, the Commission reserves the right to reject any or all proposals and to advertise new proposals for any reason(s) or for no reason(s). The Commission reserves the right to waive minor irregularities and/or formalities.

The Proposer selected must procure and maintain at its sole expense the following types and amounts of insurance throughout the Term of the Agreement. These amounts may be adjusted by the Commission in the future, protecting the Proposer and Commission from claims and actions set forth in the indemnity provisions of this Agreement:

- General Liability Insurance: Not less than One Million Dollars (\$1,000,000) for each occurrence, Combined Single Limit (“CSL”), covering bodily injury and property damage, including Employer’s non-ownership liability and hired auto coverages as applicable.

All Proposals and other materials or documents submitted by Proposer in response to this RFP will become the property of Bryan County Board of Commissioners. Bryan County BOC is subject to open records requirements of the State of Georgia Statute 50-18-70, and as such, all materials submitted by the Proposer to the County are subject to disclosure. Proposer specifically waives any claims against the County related to the disclosure of any materials if made under a public records request.

No interpretation or clarification of the RFP will be made to any Proposer verbally. If any prospective Proposer wishes to question or has doubt as to the meaning of any part of the RFP, a written request for a clarification or interpretation must be submitted by email to cbunch@bryancountyga.gov. All such interpretations and any supplemental information will be sent to each Proposer at the respective email address furnished for such purposes prior to the date fixed for the deadline for Proposals. Failure of any Proposer to receive any such addendum or interpretation shall not relieve said Proposer from any obligation contained therein.