

# Bryan County

## Board of Elections and Registration Meeting Minutes

June 20, 2024 at 4:00PM  
Richmond Hill Administrative Complex, Commissioners Conf. Room  
66 Captain Matthew Freeman Dr.  
Richmond Hill, GA 31324

### Persons Attending:

Chairman Andrew Johnson, Vice Chairman & Secretary Keith Spitznogle, Board Member Penny Dubois, Elections Supervisor - Olivia Chapman, Kathryn Downs – Asst. County Manager, Nick Beard - Communications Manager. Board Member Ergle and Patton were Absent.

### Call To Order

Chairman Johnson called the meeting to order at 4:10 pm. The meeting was properly advertised on the County website.

### Agenda Approval

The agenda was approved as presented. Motion to accept by Board Member Dubois, Seconded by Board Member Johnson. All in Favor.

### Minutes

The minutes from the May 28, 2024 Board Meeting were presented. Board Member Spitznogle made a motion to approve the minutes. Board Member Johnson seconded the motion. Motion passed.

### Old Business

None

### New Business

- HB 1312 set a Special Primary to be held on June 17, 2025 for Public Service Commissioner Districts 2 and 3.
- Risk Limiting Audit for the May 21, 2024 General Primary was held May 30, 2024. Audit found (1) vote difference between manual count and machine tally. Another manual vote was not deemed necessary or fiscally responsible.
- Chairman Johnson made a motion: Election Supervisor will be responsible to assign number of Poll Pads at each Polling Precinct based on past voter volumes. Motion seconded by Dubois. Motion passed.
- A Special Election for School Board of Education, District 4, will be held in conjunction with the November 2024 General Election. Qualifying will be August 5<sup>th</sup> – 7<sup>th</sup>, 2024.
- General Election in November will require 76 Poll Workers. Need 15 Additional Workers.

- HB 974 Beginning July 1, 2024 all Ballot Paper must contain a “Watermark”. New paper ordered and will be here by August in time for the November General Election.
- SB 189 effective July 1, 2026 the official tabulation count of any ballot scanner shall be based upon the text portion and does not use a QR code, bar code or similar coding. Bill also adds additional chain of custody requirements for Absentee ballots which Bryan County already has in place.
- HB 1207 Allows for Candidates to inspect ballot proofs prior to final approval to the State.
- HB 1207 also changes the “250 rule” for the General Election; the number of early or absentee voters may be deducted from this amount to determine how many voting machines are necessary on election day.
- Next meeting will be July 18, 2024 in Pembroke, GA @4:00PM.

**Board or Staff Concerns**

No Concerns.

**Public Comments (Limited to Agenda Items – 5 Minute Maximum)**

None

**Executive Session**

No Executive Session was necessary.

**Adjournment**

No further business being necessary or offered, Board Member Spitznogle made motion to adjourn. Board Member Dubois Seconded. All in favor. Meeting was adjourned at 4:35pm. Next Board Meeting is scheduled for July 18, 2024 4:00 PM at Bryan County Courthouse, Commissioners Meeting Room, Pembroke, GA 31321

Respectfully Submitted,

  
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Keith Spitznogle, Secretary