

Bryan County

Board of Elections and Registration Meeting Minutes

July 18, 2024 at 4:00PM
Bryan County Courthouse
Commissioners Meeting Room
Pembroke, GA 31321

Persons Attending:

Chairman Andrew Johnson, Vice Chairman & Secretary Keith Spitznogle, Board Members Penny Dubois, Lee Ergle and Nevin Patton. Elections Supervisor - Olivia Chapman. Kathryn Downs, Asst. County Manager. Rena Patton, visitor.

Call To Order

Chairman Johnson called the meeting to order at 4:23 pm. The meeting was properly advertised on the County website.

Agenda Approval

The agenda was approved as presented. Motion to accept by Board Member Patton, Seconded by Board Member Johnson. All in Favor.

Minutes

The minutes from the June 20, 2024 Board Meeting were presented. Board Member Patton made a motion to approve the minutes. Board Member Johnson seconded the motion. Motion passed.

Old Business

None

New Business

- Qualifying will be held August 5-7th for School Board District # 4 position to fill final two years of 4-year term previously held by Marianne Smith. Since this is a partisan office there is no requirement for a Special Primary. Special Primary would only be required for State Office were the Governor can appoint a replacement until the Special Election can be held. Since this is not the case, if more than two people run, a candidate would need to get more than 50% plus 1 vote to win. If not, there would be a run-off. Vote will be held during November General Election on November 5, 2024.
- Mrs. Chapman presented the 2025 Budget request for Election/Registrar's Office. The Budget includes requests salary increases for staff and poll workers. Also, for a permanent Elections Vehicle, a dedicated postage machine. Budget includes cost for next year's Special Primary and Municipal General Elections and possible runoffs.

- Bryan County Elections will host a Regional Elections Boards Meeting August 16th from 9am-1PM at the Administrative Complex in Richmond Hill. Speaker will be from The State Election Assistance Commission.
- Continue to recruit Poll Workers.
- August 19th will begin accepting applications for Absentee Ballots by mail for the November General Election.
- All office staff will attend state required training in Macon GA August 26-30, 2024 involving Voter Registration, Absentee Ballot Processes, Provisional Processes, Election Prep, Poll Pads, L&A, Early Scanning/Processing, and Auditing as topics.

Board or Staff Concerns

No Concerns.

Public Comments (Limited to Agenda Items – 5 Minute Maximum)

Rena Patten questioned need for a Dominion Technical Representative to be on hand during election day. Response from Chapman, Elections Supervisor: This responsibility now falls to Mrs. Chapman.

Executive Session

No Executive Session was necessary.

Adjournment

No further business being necessary or offered, Board Member Lee made motion to adjourn. Board Member Dubois Seconded. Meeting was adjourned at 4:50pm. Next Board Meeting is scheduled for August 15, 2024 4:00PM at the Richmond Hill Administrative Complex, Commissioners Conference Room, Richmond Hill, GA 31324

Respectfully Submitted,


Keith Spitznogle, Secretary