

Bryan County Board of Commissioners – May 8, 2018

The regular meeting of the Bryan County Board of Commissioners was held on Tuesday, May 8, 2018 in Pembroke. The following members were present: Chairman Carter Infinger, Commissioner Brad Brookshire, Commissioner Noah Covington, Commissioner Rick Gardner, Commissioner Wade Price, and Commissioner Steve Myers. Also present: County Administrator Ben Taylor, County Clerk Donna Waters and County Attorney Lea Holliday.

Chairman Infinger called the meeting to order at 5:30 p.m. Invocation was given by Commissioner Covington. Everyone joined in the Pledge of Allegiance. Visitors were recognized.

A discussion was held on the **agenda**. A motion was made by Noah Covington and seconded by Wade Price to approve the agenda with the addition of an executive session. Motion carried unanimously.

A discussion was held on the **minutes** of the April meetings. A motion was made by Brad Brookshire and seconded by Noah Covington to approve the minutes of the April meetings. Motion carried unanimously.

A discussion was held on the **consent agenda**. A motion was made by Wade Price and seconded by Noah Covington to approve the consent agenda with the addition of item 4. Motion carried unanimously.

The following items were listed on the consent agenda:

1. **Approval of Tax Refunds**  
Real Property Appeal Refunds in the amount of \$680.79
2. **Approval of 2017 Budget Amendments**
3. **Approval of 2018 Budget Amendments**
4. **Approval of Alcoholic Beverage License**  
Sarah Dennis Williams for Lucy Belle Farm

A motion was made by Brad Brookshire and seconded by Wade Price to close the regular meeting to hold **Planning & Zoning Public Hearings**. Motion carried unanimously.

1. **Charles & Larissa Edwards Rezoning** – No one other than the applicant was present to speak on this rezoning.
2. **Love's Truck Stops & County Stores, Inc. Rezoning** – No one other than representatives for the applicant was present to speak on this rezoning.

A motion was made by Noah Covington and seconded by Steve Myers to go back into regular session. Motion carried unanimously.

**Jeff Adams, Planning Director**, met with the board with planning & zoning issues.

1. **Charles & Larissa Edwards Rezoning** – Applicant desires to rezone property on George Edwards Road from Agricultural A-5 to Agricultural Residential AR-1.5, for the purpose of subdividing the property for a new mobile home. A motion was made by Steve Myers and seconded by Rick Gardner to approve the rezoning request of Charles & Larissa Edwards from A-5 to AR-1.5. Motion carried unanimously.
2. **Love’s Truck Stops & Country Stores, Inc.** – Applicant desires to rezone five (5) parcels on Highway 280 from Industrial I-1 and Agricultural A-5 to Interchange Commercial C-I, for the construction on a Love’s Truck Stop. A motion was made by Noah Covington and seconded by Brad Brookshire to approve the rezoning request of Love’s Truck Stops & Country Store, Inc. from I-1 and A-5 to C-I. Motion carried unanimously.

**John Rauback, Finance Director**, met with the board. Mr. Rauback gave an update on the current finances. Mr. Rauback also discussed a financial advisor. Bryan County issued a Request for Proposal (RFP) for a **Financial Advisor** for the County. The County will use the Financial Advisor to purchase brokerage CDs. These CDs will produce higher returns for Bryan County’s short and long-term cash. All the individual CDs purchased along with the cumulative totals for any unique CUSIP will be below the FDIC limit of \$250,000, therefore fully insuring all funds by the FDIC. We only had one financial firm to respond. Stifel responded and they are fee based or transactional based (commission embedded by issuing bank only). A motion was made by Steve Myers and seconded by Brad Brookshire to approve Stifel subject to signing a contract with terms and conditions amenable to both parties within 45 days of approval. Motion carried unanimously.

**Ben Taylor, County Administrator**, met with the board with several issues.

**\*Bid Award for Road Resurfacing Project** – Bids were received for the resurfacing of Harveytown Road, Ash Branch Road (IG Lanier to Simms) and Bailey Plantation Drive. Also included in the bids were City of Pembroke projects, Ash Branch Road (Simms to Jones) and Mason Road (Rogers to W.E. Smith). The low bidder was Sikes Brothers, Inc. in the amount of \$743,418.40. This contract includes projects for the City of Pembroke also. The county portion of the contract will be \$593,690.82. The contractor will invoice the City directly for their costs. A motion was made by Brad Brookshire and seconded by Rick Gardner to approve awarding the 2018 Road Resurfacing Project to Sikes Brother, Inc. in the amount of \$743,418.40. Motion carried unanimously.

**\*Bid Award for Hendrix Park Field Improvements** – Bids were received for the Hendrix Park Improvements, which includes the construction of a concession stand and associated site improvements around the football field. The low bidder was Lynn Construction in the amount of \$275,137. A motion was made by Noah Covington and seconded by Wade Price to award the Hendrix Park Renovation Project to Lynn Construction in the amount of \$275,137. Motion carried unanimously.

**\*Appointment to CRC Council** – The term for the Non-Public Representative for the Coastal Regional Commission Council is due for appointment. Currently serving in this capacity is Mr. Sean Register. Mr. Register had indicated he would like to continue serving on the CRC Council. The tenure of this term runs from July 1, 2018 to June 30, 2019. A motion was made by Rick Gardner and seconded by Brad Brookshire to reappoint Sean Register to the CRC Council for a one (1) year appointment to expire June 30, 2019. Motion carried unanimously.

**\*Resolution Authorizing Service on County Attorney** – In order for the County Attorney to accept service for Bryan County on legal issues, the Board needs to approve a resolution authorizing service on the County Attorney. A motion was made by Steve Myers and seconded by Brad Brookshire to approve the resolution authorizing service on the County Attorney for legal issues pertaining to the Bryan County Board of Commissioners. Motion carried unanimously.

**\*Bundled Energy Solutions (BES) Program** – In an ongoing effort to reduce utility cost and modernize facilities, Bryan County is considering entering into a Bundled Energy Solutions (BES) program. An initial step in this process is to determine if a project presents a good opportunity for investment. If a project is considered a good opportunity, then the next critical step would be for Bryan County to select an Energy Services Company (ESCO) partner to complete and Investment Grade Audit (IGA). Upon the completion of the IGA, the County must then identify which initiatives will be pursued. We are in the second step of this process with the authorization of the IGA by executing a letter of intent. It is the ultimate hope of this project to: 1) identify the facility maintenance needs of the county; 2) use the data of the IGA for county staff to establish a comprehensive maintenance plan for county facilities; 3) identify projects that are financially feasible to undertake with the projected savings in energy costs; and 4) later use general fund savings to roll into our facility maintenance plan or capital projects. ABM Buildings Solutions, LLC is a company that specializes in this type of service and a partnership with them produces guaranteed savings. The county conducted an RFQ for this service earlier this year and ABM Building Solutions, LLC was the sole respondent. They have done projects for a number of school systems and counties in the State and region. A motion was made by Noah Covington and seconded by Brad Brookshire to approve the letter of intent which begins the IGA with ABM Building Solutions, LLC. Motion carried unanimously.

A motion was made by Steve Myers and seconded by Brad Brookshire to go into **executive session** to discuss litigation. Motion carried unanimously. The board went into executive session at 6:18 p.m. The board went back into regular session at 7:38 p.m.

The meeting was declared adjourned at 7:38 pm.