

Bryan County Board of Commissioners – April 9, 2019

The regular meeting of the Bryan County Board of Commissioners was held Tuesday, April 9, 2019 in Richmond Hill. The following members were present: Chairman Carter Infinger, Commissioner Wade Price, Commissioner Brad Brookshire, Commissioner Steve Myers, Commissioner Gene Wallace, and Commissioner Noah Covington. Also present: County Administrator Ben Taylor, County Clerk Donna Waters and County Attorney Lea Holliday.

Chairman Infinger called the meeting to order at 5:30 p.m. Invocation was given by Noah Covington. Everyone joined in the Pledge of Allegiance. Visitors were recognized.

Matthew Freeman was recognized as the **Employee of the Quarter** for the Fire/EMS Department.

A discussion was held on the **agenda**. A motion was made by Steve Myers and seconded by Noah Covington to approve the agenda with the removal of P & Z Item 6 (Charles Way PUD Amendment). Motion carried unanimously.

A discussion was held on the **minutes** of the March meetings. A motion was made by Noah Covington and seconded by Wade Price to approve the minutes of the March meetings as presented. Motion carried unanimously.

A discussion was held on the **consent agenda**. A motion was made by Brad Brookshire and seconded by Steve Myers to approve the consent agenda as presented. Motion carried unanimously.

The following items were listed on the consent agenda:

1. **Approval of Tax Refunds**
2. **Approval of Superior Court Judge Budget**
3. **Approval of Superior Court Judges Law Clerks Budget**
4. **Approval of Right of Way Acquisition Tract 3**
5. **Approval of Right of Way Acquisition Tract 4**

A motion was made by Noah Covington and seconded by Brad Brookshire to close the regular meeting to hold **Planning & Zoning Public Hearings**. Motion carried unanimously.

***Case CUP # 153-18 – Todd & Deidre Barber Conditional Use** – The applicant was present to speak on this request. A couple of citizens spoke in favor of this request.

***Case SD # 3087-19 – Simcoe at Belfast, LLC Preliminary Plat** – Representative for applicant was present to speak on this request. No one else was present to speak on this request.

***Case SD # 3096-19 – Waterways Township Owner’s Association Preliminary Plat** – Representative for applicant was present to speak on this request. No one else was present to speak on this request.

***Case SD # 3099-19 – Scott Stafford Preliminary Plat** – Representative for applicant was present to speak on this request. No one else was present to speak on this request.

***Case Z # 202-19 – Alexander and Jane Honnor Rezoning** – The applicant was present to speak on this request. Several citizens spoke in favor of this request.

A motion was made by Noah Covington and seconded by Brad Brookshire to close the public hearing and go back into regular session. Motion carried unanimously.

Amanda Clement, Planning Manager, met with the board with Planning & Zoning issues.

***Case CUP # 153-18 – Todd & Deidre Barber** makes application for a conditional use approval for an accessory building on a lot adjacent to the principal building located at 1575 Belle Island Road, PIN # 0712 021. Staff recommends approval with the following conditions: 1. That the location of the accessory building shall agree with the approximate location as shown on the submitted site plan, with only minor deviations being granted based upon site constraints which could not have reasonably been anticipated through the conditional use review; 2. That the orientation of the accessory building be such that the side elevation with garage doors remain perpendicular to Belle Island Road; 3. That a wooded buffer remain in place along the front of the property; 4. That if at any point Lot 71 and Lot 72 come under separate ownership, thereby terminating the principal use under which this accessory building qualifies, the approved conditional use shall be terminated also. At any such time, Lot 71 shall be brought into compliance with all use standards for the R-1 district. The Planning Commission recommends denial of the request. A motion was made by Steve Myers and seconded by Gene Wallace to approve the conditional use for Todd & Deidre Barber with recommended conditions. Motion carried unanimously.

***Case SD # 3087-19 – Simcoe at Belfast, LLC** makes application for preliminary plat approval for Belfast Lake Subdivision located on Belfast River Road, PIN # 056-048 and 056-047-01. Staff recommends approval with the following conditions: 1. The 60' wide access and drainage easement shall be extended where necessary to provide for a path at least 10' from the water's edge; 2. Private maintenance provisions must be made for the common area and lagoon; and the final plat shall provide for suitable notes and easements to indicate responsibility for maintenance; 3. The final location and size of pump station site and other utilities are subject to change based on construction plan review. The Planning Commission recommends approval with the conditions from the staff. A motion was made by Brad Brookshire and seconded by Wade Price to approve with recommended conditions. Motion carried unanimously.

***Case SD # 3096-19 – Waterways Township Owner's Association** makes application for a preliminary plat approval for Village Center Townhomes Phase I located in Waterways Subdivision, PIN # 075-001. Staff recommends approval and the Planning Commission recommends approval. A motion was made by Brad Brookshire and seconded by Steve Myers to approve. Motion carried unanimously.

***Case SD # 3099-19 – Scott Stafford** makes application for a preliminary plat approval for Woodland Trail Phase 4 Subdivision located on Oak Level Road, PIN # 063-001. Staff recommends approval and the Planning Commission recommends approval. A motion was made by Wade Price and seconded by Steve Myers to approve. Motion carried unanimously.

***Case Z # 202-19 – Alexander and Jane Honnor** makes application to rezone from AR-1 to B-2 for the use of a pet boarding and pet daycare facility located at 1701 Harris Trail Road, PIN # 054-054-01. Staff recommends approval with the following conditions: 1. Development plans shall generally conform to the submitted concept plan and shall optimize separation and buffering between the outdoor fenced area and the adjacent residential uses; 2. the kennel and property shall be maintained in a clean and sanitary condition. Dog waste shall be picked up from the lot and disposed of at a regular frequency so

as not to contribute to the potential for environmental and water contamination. The Planning Commission did not make a recommendation. A motion was made by Steve Myers and seconded by Noah Covington to approve with recommended conditions. Motion carried unanimously.

***Second Reading of an Ordinance to Amend the Pavement Design Standards for Local Road –**

The adoption of the Interim Development Ordinance established bonding requirements for the final two inches of the asphalt surface of roads constructed, along with a provision which prevents developers from installing the final asphalt surface of the road until seventy-five percent of the buildings have been completed. As a result, this ordinance is now being proposed to amend Article VIII of Bryan County's Engineering Design Standards to revise the requirement for a local road base section from an eight-inch graded aggregate base to a six-inch graded aggregate base with a two-inch asphalt layer. A motion was made by Wade Price and seconded by Brad Brookshire to approve the amendment to Article VIII of the Engineering Design Standards. Motion carried unanimously.

Ben Taylor, County Administrator, met with the board with several issues.

***Purchase of two (2) John Deere 524 Wheel Loaders –** Staff recommends the purchase of two John Deere 524 Wheel Loaders under the Georgia Statewide Contract with John Deere/Flint Construction & Forestry Division. The Georgia Statewide Contract price is \$148,502 with a 60 month/2500 hour comprehensive warranty with 12 months free travel time and mileage. The customer discount under the Georgia Statewide Contract is \$94,070 from the suggested price of \$242,572. The total purchase for the two machines are \$297,004 with a total discount of \$188,140. These were budgeted in the 2019 budget and will be paid for from SPLOST 7 funds. A motion was made by Noah Covington and seconded by Brad Brookshire to approve the purchase of two John Deere 524 Wheel Loaders for \$297,004 for John Deere/Flint Construction & Forestry Division. Motion carried unanimously.

***Purchase of a John Deere 6105E Tractor with Samurai 1.8-22' Boom Kit –** Staff recommends the purchase of a John Deere 610E Tractor with Samurai 1.8-22' boom kit under the Georgia Statewide Contract with Alamo Industrial/Flint. The Georgia Statewide Contract price is \$123,462.56. This was budgeted in the 2019 budget and will be paid for from SPLOST 7 funds. A motion was made by Wade Price and seconded by Brad Brookshire to approve the purchase of a John Deere 6105E Tractor with Samurai 1.8-22' Boom Kit for \$123,462.56 from Alamo Industrial/Flint. Motion carried unanimously.

***LVAP Board Appointments –** Last month, the Board approved the establishment of a LVAP Advisory Committee to recommend an appropriate formula to apportion and distribute the available LVAP funds to any of the six eligible entities requesting funds. The committee will convene at least once a year with a recommendation of allocations coinciding with the annual County budget. The committee members will serve staggered terms of 2 years and may be removed by the Board of Commissioners for failure to perform duties at any time. A motion was made by Steve Myers and seconded by Brad Brookshire to approve the resolution establishing membership to the Bryan County LVAP Advisory Committee. Motion carried unanimously.

***Reimbursement Resolution for Fire Trucks and Equipment–** The County Administrator along with legal counsel are seeking approval for a Reimbursement Resolution on some fire trucks and equipment for the new Fire Station as well as some heavy equipment. This will allow the county to use its cash on hand to purchase some large capital purchases and then be reimbursed at a later date from

bond proceeds. A motion was made by Brad Brookshire and seconded by Noah Covington to approve the reimbursement resolution for fire trucks and equipment for new fire station as well as some heavy equipment. Motion carried unanimously.

***Georgia Department of Corrections Contract – Women’s Detention Center** – Staff is recommending approval of the renewal contract with the Georgia Department of Corrections and Bryan County. The Department of Corrections will provide a work detail, which will provide services four times per week (10 hours @ day) from July 1, 2019 to June 30, 2020 for \$39,500 to the Bryan County Recreation Department. A motion was made by Steve Myers and seconded by Noah Covington to approve the execution of the contract with the Georgia Department of Corrections Women’s Detention Center. Motion carried unanimously.

***Georgia Department of Corrections Contract – Long State Prison** – Staff is recommending approval of the renewal contract with the Georgia Department of Corrections and Bryan County. Long Station Prison will provide two work details (with a maximum of 10 offenders and 1 full-time corrections officer) which will provide services four times per week (10 hours @ day) from July 1, 2019 to June 30, 2020 for \$79,000 to Bryan County. A motion was made by Steve Myers and seconded by Brad Brookshire to approve the execution of the contract with the Georgia Department of Corrections Long State Prison. Motion carried unanimously.

***CRC Aging Council Appointment** – Bryan County currently has three (3) vacancies on the CRC Aging Council. Two of the members must be consumer representatives, both over the age of 60 and one of these must be a minority representative. The other member could be a representative from health care providers, supportive service providers, a person with leadership experience in the private and voluntary sectors, and/or representative of the general public interest in aging services. Therefore, if someone lives or works in Bryan County, they can be appointed from the health care provider or supportive service provider’s category. Andrea Valdez has expressed interest in serving on this board as a representative for Bryan County. Ms. Valdez is a resident of Liberty County, but is the Administrator of the Georgia Living Senior Home Care in Richmond Hill. A motion was made by Steve Myers and seconded by Wade Price to approve to appoint of Andrea Valdez to the CRC Aging Council to serve a three-year term beginning July 1, 2019 through June 30, 2022. Motion carried unanimously.

***Building Inspections Intergovernmental Agreement** – The City of Pembroke desires Bryan County to provide building inspections services within the city limits of Pembroke on behalf of Pembroke. Pembroke will require all applicants for permits for buildings constructed within Pembroke to make application directly to Bryan County and to pay directly to Bryan County the same fees paid by applicants for permits for buildings constructed within unincorporated Bryan County. A motion was made by Steve Myers and seconded by Noah Covington to approve the Building Inspections Intergovernmental Agreement between Bryan County and the City of Pembroke. Motion carried unanimously.

***Animal Control Ordinance** – Bryan County has been working on a rewrite of the Bryan County Animal Control Ordinance. This is a 1st reading and no action is required at this time.

***Mutual Aid Agreement for Ambulance Services with Fort Stewart** – Bryan County currently has a mutual aid agreement with Fort Stewart for Fire Services and Ambulance Services. This is a renewal of the current Mutual Aid Agreement for Ambulance Services. A motion was made by Noah

Covington and seconded by Steve Myers to approve the renewal of the Mutual Aid Agreement for Ambulance Services with Fort Stewart and authorize the execution of said document. Motion carried unanimously.

***Appointment of Bryan County Food Service Administrator** – Bryan County Summer Food Service Program is a federally funded initiative that provides healthy meals at no cost for children in eligible areas during the summer months. This program has been in Bryan County for over 20 years. There are 18 sites throughout Bryan County with 14 sites in North Bryan and 4 sites in South Bryan and we serve an average of 800 children each day. Due to federal requirements an administrator of the program must be officially appointed by the Board to continue received federal funds. Wendy Sims has long served with this responsibility. A motion was made by Wade Price and seconded by Brad Brookshire to appoint Ms. Wendy Sims, Bryan County Family Connection Executive Director, to administer the Bryan County Food Service Program for FY 2019-2020. Motion carried unanimously.

***Resolution Creating Special Tax District** – A resolution was passed with the adoption of the 2018 budget that delineated the services the county provides for the unincorporated areas and the county-wide services provided to all citizens with the formation of special service districts. This delineation allows for the county to ensure that our citizens received county-wide services and unincorporated services are not experiencing “double taxation” for services not received. Another resolution was passed that further expounded on that principal with the addition of services recycling, code enforcement, geographical information system mapping, and regional planning. This resolution includes the revisions: Delete forest protection services from the list of services; add NPDES permit fees and soil erosion control to the list of services, since NPDES fees do not fully cover the cost of soil erosion control; add “and emergency services” after “fire protection” to be consistent with the Form 2 for “Fire Protection, Emergency Services”; revise the effective date, including clarifying the Resolution shall apply not only the FY 2019 but also to following fiscal years until repeal; and add provisions to accommodate payment of the county share of jointly funded services, specifically regional planning by the Regional Commission. This resolution does not change existing delivery practices but further clarifies and reinforces them. A motion was made by Steve Myers and seconded by Gene Wallace to approve the resolution creating special tax district. Motion carried unanimously.

***Budget Amendments** – Beginning with the 2018 budget, Bryan County began reported revenues and expenditures by General/County Wide Services, Unincorporated Services, Special Funds and Minor Funds. This was established in an effort to ensure equity in taxation and delivery of services. After further analysis and implementation of this method of structure it has become apparent additional allocations are necessary. A motion was made by Steve Myers and seconded by Noah Covington to adopt the resolution to approve the 2019 budget amendments. Motion carried unanimously.

Brenda Krokoski and Tura Sandt met with the board to discuss the need for an aquatic center in South Bryan County.

A motion was made by Brad Brookshire and seconded by Noah Covington to **adjourn**. Motion carried unanimously. The meeting adjourned at 7:08 p.m.