

Bryan County Board of Commissioners – January 14, 2014

The regular meeting of the Bryan County Board of Commissioners was held on Tuesday, January 14, 2014 in Pembroke. The following members were present: Chairman Jimmy Burnsed, Commissioner Wade Price, Commissioner Jimmy Henderson, Commissioner Steve Myers, and Commissioner Noah Covington. Also present: County Administrator Ray Pittman, County Clerk Donna Waters and County Attorney John Harvey. Commissioner Carter Infinger was not present.

Chairman Burnsed called the meeting to order at 5:30 p.m. Invocation was given by Commissioner Covington. Everyone joined in the Pledge of Allegiance.

A discussion was held on the **agenda**. A motion was made by Jimmy Henderson and seconded by Wade Price to approve the agenda with one addition. Motion carried unanimously.

A discussion was held on the **minutes** of the December 10, 2013 regular meeting and January 6, 2014 called meeting. A motion was made Wade Price and seconded by Steve Myers to approve the minutes of the December 10, 2013 regular meeting and January 6, 2014 called meeting as printed. Motion carried unanimously.

A discussion was held on the **consent agenda**. A motion was made by Noah Covington and seconded by Wad Price to approve the consent agenda as presented. Motion carried unanimously.

The following items were listed on the consent agenda:

1. Approval of Tax Refunds Due to Appeals Settled in December

<u>Name</u>	<u>Map & Parcel</u>	<u>Amount</u>
Roger & Songre Pennington	0548-051 (2013)	\$482.55
Sterling Links Properties, LLC	054-086-06 (2011)	\$5249.34
Sterling Links Properties, LLC	054-086-06 (2012)	\$2771.36
BBW Enterprises, LLP	024-039 (2013)	\$3.47
Laure E. Johnson/Bessemer	0544-077 (2013)	\$2004.11
Patricia B. Daniels as Trustee	0544-108 (2013)	\$1008.92
Patricia B. Daniels as Trustee	0545-003 (2013)	\$1412.45
Patricia B. Daniels as Trustee	0549-122 (2013)	\$930.63
Penruse Investments	0612-029 (2012)	\$230.56
Carol A. Luce	0548-021 (2013)	\$1101.64
Simcoe Investments Group, LLC	054N-181 (2013)	\$195.77
Simcoe Investments Group, LLC	054N-195 (2013)	\$141.92
TW Smile LLC/JMP	0601-197-03 (2011)	\$64.55
TOTAL		\$14,495.63
TAVT (Motor Vehicle) Appeals		
Doris Miller		\$66.63
Kerry Kincaid		\$131.63
TOTAL		\$198.26

Ashley Thompson met with the board under public comments to request the board to consider putting **Sunday alcohol sales** on the ballot for the citizens to vote on. The County Administrator will check with the Probate Judge reference getting this on the ballot.

John Grotheer, Finance Director, met with the board to present the 2014 budget for the Special Recreation Funds. A motion was made by Steve Myers and seconded by Jimmy Henderson to approve the 2014 Special Recreation Budget as presented. Motion carried unanimously.

Kirk Croasmun, County Engineer, met with the board with several issues.

***South Bryan LAS Facility** – The design on this project is now complete. A bid opening on this project will be held on February 25, 2014 with a recommendation being brought before the board for approval at the March meeting.

***Timber Trail Road/SR 144 Signal** – We have received a change order request which will increase the contract amount by \$5,873.50 and the date for substantial completion to April 16, 2014. This is due to the revisions to the water main that had to be done in this area. This entire cost will not be borne by the county; it will be split with the City of Richmond Hill, with the county's portion being approximately \$2,936.75. A motion was made by Steve Myers and seconded by Wade Price to approve the change order in the amount of \$5,873.50 for the change order on Timber Trail Road with half of this amount being paid by the county and half by the City of Richmond Hill. Motion carried unanimously.

***Belfast Commerce Centre Drive** – Construction of the permanent road will be resuming tentatively next Tuesday, January 21. The contract calls for a completion date of May 11, 2014.

***Ordinance Revision to Chapter 19, Article 11, Section 1100 and Section 1101** – This is a second reading for this revision. A motion was made by Steve Myers and seconded by Jimmy Henderson to approve the ordinance revision to Chapter 19, Article II, Section 1100 and Section 1101. Motion carried unanimously.

“Copy Revisions”

***Ordinance Revision to Chapter 30, Article III, Section 30-305** – This is a second reading for this revision. A motion was made by Noah Covington and seconded by Jimmy Henderson to approve the ordinance revision to Chapter 30, Article III, Section 30-305. Motion carried unanimously.

“Copy Revisions”

***Ordinance Revision to Chapter 30, Article XVI** – This is a second reading for this revision. A motion was made by Wade Price and seconded by Noah Covington to approve the ordinance revision to Chapter 30, Article XVI. Motion carried unanimously.

“Copy Revisions”

***Ordinance Revision to Chapter 30, Article XXV, Section 30-2502.c** – This is a second reading for this revision. A motion was made by Noah Covington and seconded by Wade Price to approve the ordinance revision to Chapter 30, Article XXV, Section 30-2502.02. Motion carried unanimously.

“Copy Revisions”

Christy Williams, Zoning Administrator, met with the board with Planning & Zoning issues.

***Ordinance Revision to Chapter 12, Article X** – This is a first reading for this revision.

***Case # SD 2016-13** – BCLD, LLC makes application for Article XI – Preliminary Plat and Construction Plan Approval for Bowridge Subdivision. The property is 13.99 acres located on the north side of Belfast River Road, across the road from Laurel Grove Subdivision, Map & Parcel # 061-066, zoned R-1. A motion was made by Steve Myers and seconded by Wade Price to approve with conditions that all items stipulated in the County Engineers letter be completed before the actual building of the subdivision and all fences that are installed facing the highway should be uniform. Motion carried unanimously.

Ray Pittman, County Administrator, met with the board with several issues.

***Appointment of Vice-Chairman** – Each year the Board of Commissioners appoints one of its members as the Vice-Chairman. Several years ago, the Board decided the rotation would be 5th District, followed by 3rd District, then 4th District, 2nd District and 1st District. The Vice-Chairman for FY 2013 was Carter Infinger, 4th District. A motion was made by Jimmy Henderson and seconded by Noah Covington to appoint Wade Price, 2nd District Commissioner as Vice-Chairman for FY 2014. Motion carried unanimously.

***Appointment of County Clerk** – The County Clerk is considered the personal staff for the Board of Commissioners and subsequently, the board must reappoint the County Clerk to serve in that capacity each year. Donna has worked for the County since May 1979, over 34 years and continues to do a great job. A motion was made by Noah Covington and seconded by Steve Myers to reappoint Donna Waters as County Clerk for FY 2014. Motion carried unanimously.

***Appointment of County Attorney** – The Board of Commissioners appoints the County Attorney annually during the first meeting in January. John Harvey has filled that position since FY 2011 and has done an excellent job. A motion was made by Jimmy Henderson and seconded by Noah Covington to reappoint John Harvey as County Attorney for FY 2014. Motion carried unanimously.

***Appointment of County Depository** – Each year, the Board of Commissioners appoints a local bank as the County Depository. First Bank of Coastal Georgia has been the County Depository for many years, as it is convenient to the main county office in Pembroke. A motion was made by Wade Price and seconded by Noah Covington to reappoint as County Depository for FY 2014. Motion carried unanimously.

***Recreational Field Lighting Change Order** – The board voted to award the contract to M. Gay Construction in the amount of \$127,200 for the lighting of the fields at Richmond Hill and Hendrix Parks. The work has been completed. A change order was requested during the construction due to the wet summer season. The change order is in the amount of \$22,247 for slurry drilling where additional materials and tanker truck is required to pour the cement in the 16 foot holes. They were hitting water at 6 feet at Hendrix Park and the holes at Richmond Hill were hitting water at two feet. The original invoice was \$29,125.50 and Bryan County staff negotiated down to \$22,247. A motion was made by Steve Myers and seconded by Jimmy Henderson to approve the recreational field lighting change order in the amount of \$22,247 to M. Gay Construction and authorizes the Chairman to execute the contract amendment. Motion carried unanimously.

***Murphy Mile Trail** – Bryan County has been awarded a Recreational Trails Program Grant for development of the Murphy Mile Trail. This grant has been approved subject to Bryan County’s passing a Resolution which obligates Bryan County to in-kind contributions to the trail (1/3 match). The Georgia Department of Natural Resources, State Parks & Historic Sites grant award is \$100,000. A motion was made by Steve Myers and seconded by Wade Price to approve the grant award, attached resolution and authorize the Chairman to execute the resolution. Motion carried unanimously.

“Copy Resolution”

***Council of Juvenile Court Judges of Georgia Grant Award** – Honorable C. Jean Bolin applied for a State Grant for the Purchase of Services for Juvenile Offender Program for the FY2014 cycle, which begins on January 1, 2014. Grants were awarded to 58 of the 73 counties that applied for funding. Each award was for \$1,000. A motion was made by Noah Covington and seconded by Wade Price to approve the grant award and authorize the Chairman to execute. Motion carried unanimously.

***Bertha Harvey Road Right-of-Way** – Ms. Mary F. Ricketson request the Board of Commissioners consider removing the dirt road running through her property from public ownership to private ownership. Ms. Ricketson has indicated she will allow Mr. Page to install gates on both sides of her property and she has stipulated the maintenance of the road will be her sole responsibility. The County Attorney has advised if we do not have any documentation that states the county owns this road, we just simply stop maintaining it. The County Administrator will review further. No action required.

***Dicon Building and Equipment Existing Loan** – The Development Authority of Bryan County has two existing loans for the DICON industry – A One Georgia Loan for \$333,992.67 and a UCB loan for \$1.6 million. The loan is not being renewed. The bank is requesting the County officially guarantee the loan in the terms of an Intergovernmental Agreement. A motion was made by Noah Covington and seconded by Jimmy Henderson to approve the Resolution to enter into an Intergovernmental Agreement and authorize the Chairman to execute. Motion carried unanimously.

“Copy Resolution”

***Setting of Qualifying Fees for 2014 County Election** – The county governing authority is required to set and publish the qualifying fees for county offices by February 1st. This should be done through the adoption of a resolution by the Board of Commissioners. A motion was made by Wade Price and seconded by Noah Covington to approve the resolution to set qualifying fees for the 2014 County Elections as presented. Motion carried unanimously.

“Copy Resolution”

***Resolution Commending ACCG** – The start of this year marks the launch of ACCG’s centennial anniversary. ACCG is hoping that counties will support the ACCG centennial anniversary by participating in conferences and events throughout the year and engaging in centennial initiatives. ACCG would like to have a resolution from every county to include in their archives. A motion was made by Steve Myers and seconded by Wade Price to adopt the resolution commending the Association County Commissioners of Georgia (ACCG) on the occasion of its centennial and authorize the Chairman and County Clerk to execute said resolution. Motion carried unanimously.

“County Resolution”

***Ambulances** – A detailed review of ambulance replacements for Bryan County was conducted by Ray Pittman and Freddy Howell and they developed a rotation replacement schedule for all the ambulances in Bryan County. They are requesting authorization from the Board for the purchase of three (3) used ambulances and remounting of two (2) ambulances. A motion was made by Wade Price and seconded by Noah Covington to approve the purchase of three (3) used 2008 International ambulances and put out to bid two (2) remounts and we amend the SPLOST VI budget for the purchase of the used ambulances, the amount not to exceed \$337,000. Motion carried unanimously.

Chairman Burnsed declared the meeting adjourned at 6:30 p.m.