

Bryan County Board of Commissioners – May 21, 2014

The regular meeting of the Bryan County Board of Commissioners was held on Wednesday, May 21, 2014 in Pembroke. The following members were present: Vice-Chairman Wade Price, Commissioner Carter Infinger, Commissioner Steve Myers, Commissioner Noah Covington, and Commissioner Jimmy Henderson. Also present: County Administrator Ray Pittman, County Clerk Donna Waters, and County Attorney John Harvey.

Vice-Chairman Price called the meeting to order at 5:30 p.m. Invocation was given by Jimmy Henderson. Everyone joined in the Pledge of Allegiance. Visitors were recognized.

A discussion was held on the **agenda**. A motion was made by Jimmy Henderson and seconded by Carter Infinger to approve the agenda with the three additions. Motion carried unanimously.

A discussion was held on the **minutes** of the April 8, 2014 regular meeting and April 14, 2012 called meeting. A motion was made by Carter Infinger and seconded by Jimmy Henderson to approve the minutes of the April 8, 2014 regular meeting and April 14, 2014 called meeting. Motion carried unanimously.

A discussion was held on the **consent agenda**. A motion was made by Carter Infinger and seconded by Noah Covington to approve the consent agenda. Motion carried unanimously.

The following items were listed on the consent agenda:

**1. Approval of New Occupational Tax Certificates**

- \*Aaron Pritchard – Aaron Pritchard
- \*Frank Licavoli – Coastal Carpet Cleaning
- \*Griffin Lewis – Lewis-Bashlor Construction, LLC

**2. Approval of Budget Amendments**

- \*Transfer of \$8,269 in the Sheriff Budget from Tri-County Drug Task to Intoxilyzer
- \*Transfer of \$2,000 in the Tax Commissioner Budget from Consultation to Office Furnishings

**3. Approval of Tax Refunds Due to Appeals Settled in March 2014**

<u>Name</u>	<u>Year</u>	<u>Map &amp; Parcel</u>	<u>Amount</u>
James & Sharon Harter	2013	065-077	\$1,095.17
Joseph & Julie Pecenka	2011	061-039	57.98
MAF Properties, LLC	2013	0531-084	584.59
M. D. Ventures, Inc.	2013	046-075	<u>358.99</u>
<b>TOTAL</b>			<b>\$2,096.73</b>

**TAVT (Motor Vehicle) Appeal Refunds**

Orlando Cruz	\$ 30.38
Belinda Crosby	199.13

Brian Skibicki	125.80
Owen Monroe	30.38
Gabriel Flaherty	266.63
Katie O'Brien	59.06
Karen Dannett	<u>70.88</u>
<b>TOTAL</b>	<b>\$ 782.26</b>

Representatives with **ShawHankins** met with the board to discuss the **employee health insurance**. Blue Cross Blue Shield has submitted a renewal rate that is 43.85% higher than our current rates. Therefore, ShawHankins went out to market with other medical insurance companies. The best quote was from United Healthcare which quoted a rate that is 4.9% higher than our current plan. A motion was made by Carter Infinger and seconded by Jimmy Henderson to move to United Healthcare with the proposal given by ShawHankins. Motion carried unanimously.

**Tiffany Warlaven** with the City of Pembroke met with the board to request a letter of support from the Board of Commissioners to the Department of Community Affairs for the development of Sawmill Landing. A motion was made by Noah Covington and seconded by Steve Myers to support the City of Pembroke by writing a letter of support to the Department of Community Affairs. Motion carried unanimously.

**John Grotheer, Finance Director**, met with the board with several issues.

**\*2015 Budget Update** – The County Administrator and Finance Director have been meeting this week with the various department heads on their budget request for 2015. We are expecting information on the digest next week. A motion was made by Carter Infinger and seconded by Steve Myers to hold a budget work session on June 10 at 3:00 p.m. prior to the Commissioners Meeting. Motion carried unanimously.

**\*Contracting of Payroll** – Bids have been received from two (2) companies on the contracting of payroll services. The lowest bid is from Thigpen, Lanier, Westerfield & Deal in the amount of \$27,400.00 yearly and an initial setup fee of \$2,200.00. A motion was made by Steve Myers and seconded by Carter Infinger to accept the bid of Thigpen, Lanier, Westerfield & Deal for the contracting of payroll. Motion carried unanimously.

**\*Board of Elections and Registrations** – The Bryan County Board of Elections and Registrations was created pursuant to an act of the General Assembly House, Bill 1106. The board shall be composed of three members. Three vacant board seats were advertised and three qualified resumes were submitted for review and consideration. A motion was made by Steve Myers and seconded by Carter Infinger to appoint Andrew S. Johnson with a term to expire December 31, 2018, Jean Iadrosa with a term to expire December 31, 2018, and M. A. Nevin Patton, III with a term to expire December 31, 2016. Motion carried unanimously.

A motion was made by Noah Covington and seconded by Steve Myers to close the regular meeting for **Planning & Zoning Public Hearings**. Motion carried unanimously.

Vice-Chairman Price called the public hearings to order at 6:30 p.m.

1. **Scenic Parkways Text Amendment** – This is a first reading for this text amendment. No one was present to speak on this issue.
2. **Lots Pros, LLC Rezoning Request** – No one other than the applicant was present to speak on this rezoning request.

Vice-Chairman Price excused himself during this discussion and Commissioner Noah Covington acted on behalf of the Chairman.

3. **Judy Price Rezoning Request** – No one was present to speak on this rezoning request.

A motion was made by Carter Infinger and seconded by Steve Myers to adjourn the Public Hearing and go back into regular meeting. The board went back into regular meeting at 6:42 p.m.

**Christy Williams, Zoning Administrator**, met with the board to with Planning & Zoning issues.

**Case # Z-152-14 - Judy Price Rezoning Request** – Judy Price makes application to rezone property located at tax parcel # 037-035. The property consists of 1.63 acres with 493.68 feet along Highway 204 located at 8996 Highway 204. The current zoning is R-1 and the proposed zoning is B-2. The applicant would like to rezone so that the lot can later be sold as commercial property. A motion was made by Jimmy Henderson and seconded by Steve Myers to approve the rezoning request of Judy Price from R-1 to B-2 with the condition that a site plan be submitted when the land is developed. Motion carried unanimously.

Vice-Chairman Price returned to the meeting at this time and chaired the meeting.

**Case # Z-151-14 - Lots Pros, LLC Rezoning Request** – Charlie & Scott Stafford makes application to rezone property located at tax parcel # 063-001.02. The property consists of 29.69 acres located off Oak Level Road. The current zoning A-5 and the proposed zoning is R-1. The proposed development is for Phase 2 of Woodland Subdivision with approximately 57 lots. A motion was made by Steve Myers and seconded by Jimmy Henderson to approve the rezoning request of Lots Pros, LLC from A-5 to R-1. Motion carried unanimously.

**Kirk Croasmun, County Engineer**, met with the board with projects in his departments.

**\*South Bryan LAS Facility** – Contract documents have been executed and a preconstruction meeting was held on April 28, 2014. Construction will begin shortly and is to be completed by September 25, 2014.

**\*Belfast Commerce Centre Drive** – Road construction is still ongoing. The project is scheduled for substantial completion on May 26, 2014. The Department of Public Works shall maintain the temporary access road until such time that the site traffic can be moved onto the permanent paved road.

**\*LMIG Update** – In 2013 the County LMIG allocation, including our 30% match, was in the amount of \$380,837.36, all of which is anticipated to be utilized on the Timber Trail Road project. For the current year the County LMIG allocation and 30% match is in the amount of \$359,037.22. In addition, the DOT has provided an additional \$309,000 for the construction of Belfast Commerce Drive which is at the top of the 2014 Bryan County Road Priority List. An additional \$302,055 was allocated to this year's Road Department budget for the resurfacing of Olive Branch Road and McGregor Circle. As the \$309,000 LMIG allocation will be utilized in its entirety, the total amount available for the remaining roads on the 2014 road priority list is approximately \$660,000. Subject to concurrence by GDOT, options would include completing one or more of the projects this year or banking the funds for next year.

**\*FEMA NFIP/CRS Update** – Staff has confirmed the County's NFIP eligibility status. In addition, we have received our acceptance letter from FEMA for entry into the CRS Program as a Class 8. Sue Hopfensperger from the ISO is scheduled to attend the June 10 meeting in order to make a formal presentation to the Commission.

**\*Belfast River Road Water Main** – Anticipate completion of water main by the end of this month.

**Ray Pittman, County Administrator**, met with the board with several issues.

**\*Appointment to Bryan County Library Board** – The Statesboro Regional Library has requested the Board of Commissioners reappoint Ms. Jana Smolinski and Ms. Sheila Fields to the Bryan County Library Board of Trustees for another three-year term effective July 1, 2014. A motion was made by Steve Myers and seconded by Carter Infinger to approve the reappointment of Jana Smolinski and Sheila Fields to the Bryan County Library Board of Trustees to another three year term effective July 1, 2014 and ending June 30, 2017. Motion carried unanimously.

**\*Appointment to Workforce Investment Board** – The Workforce Investment Board currently has a vacancy for a Bryan County appointee. Additionally, Tara Jennings is currently serving on this Board and her term will expire on June 30, 2014. A motion was made by Noah Covington and seconded by Steve Myers to approve the appointment of Anna Chafin and reappointment of Tara Jennings to the Workforce Investment Board with a three year timer effective July 1, 2014 and ending June 30, 2017. Motion carried unanimously.

**\*Pembroke Senior Center Public Building Rental** – The Pembroke Senior Center rents their facilities to different groups desiring to host events. Many times the senior center is left a mess and requires a great deal of cleaning. The rental monies go into the General Fund. This amount is approximately \$3,000 per year. The current rental fee is \$100 with no cleaning fee. The request is to increase the rental amount to \$375; this includes a \$150 rental rate, \$75 cleaning fee, and a \$150 refundable deposit. A motion was made by Noah Covington and seconded by Jimmy Henderson to approve the \$375 Pembroke Senior Center Rental Amounts which includes \$150 rental, \$75 cleaning rate and a \$150 refundable deposit. Motion carried unanimously.

**\*Bryan County Public Building Rental** – The New Generation Church has requested waiver of fees for non-profit organizations to use the Recreation Building at the Richmond Hill Complex. They desire to conduct church services at this location until they can find a permanent building to conduct services. It was the consensus of the board to send this request back to Recreation Department and the Recreation Department come up with a rental agreement to bring back before the board for approval.

**\*Arden Loop Road Railroad Crossing** – The DOT is investigating means of improving safety at rail road crossings. One way of accomplishing this is to eliminate railroad crossing by cutting the road short and putting cul-de-sac prior to existing crossing. The DOT conducted an on-site meeting on 4/15/14 at Arden Loop Road about the potential eliminate of one of the two Arden Loop Railroad crossings by removing the road crossing over the railroad tracks and installing a cul-de-sac. The existing railroad crossing has 4 trains per day on the tracks. There has never been an accident on the tracks at this location. The rail speed is 25 mph. The crossing currently only has a stop sign and yield sign and no railroad crossing bar. A motion was made by Jimmy Henderson and seconded by Noah Covington to deny the request to of DOT to close the railroad crossing at Arden Loop Road. Motion carried unanimously.

**\*C-Scape Road Name Change** – The residents of Seascape Subdivision have requested the Commissioners rename C-Scape Drive to Seascape Drive. A motion was made by Steve Myers and seconded by Jimmy Henderson to approve the changing of C-Scape Road to Seascape Road. Motion carried unanimously.

**\*Juvenile Judge** – Judge Bolin has stepped down from being the Bryan County and McIntosh County Juvenile Judge. The new Juvenile Judge is Christy Carroll Balbo. Both Bryan County and McIntosh County have provided a stipend to Judge Bolin. There is no agreement or minutes on how the stipend was calculated or approved. Bryan County gives a \$5,000 stipend and McIntosh County gives a \$12,000 stipend. The state also pays \$19,500. From listening to all parties, it appears the Judge’s annual rate should be \$45,000. With the state paying \$19,500, the remaining \$25,500 should be split between Bryan County and McIntosh County. Judge Bolin indicated she splits her time about 50/50 between the two counties. This, this would increase Bryan County’s share from \$5,000 per year to \$12,750 per year. Additionally, a Bryan County Juvenile Court Judge Service Agreement should be approved. A motion was made by Steve Myers and seconded by Carter Infinger to approve the Bryan County Juvenile Judge Service Agreement and also approve the Juvenile Judge Supplement budget amendment increase of \$7,750 for Juvenile Judges budget. Motion carried unanimously.

**\*Bryan County Board of Assessors Composition** – The Bryan County Board of Assessors previously had a five member board composition. The Board of Assessors, along with the Chief Appraiser would like the Board of Commissioners to consider changing the Board Composition to a three member board. A motion was made by Carter Infinger and seconded by Noah Covington to approve the resolution to change the Tax Assessor Board to a three-member Board and authorize the Chairman to sign the resolution. Motion carried unanimously.

“Copy Resolution”

**\*Bryan County GIS Data Pricing** – Bryan County receives numerous inquiries for GIS electronic data. The assimilation of the data takes a great deal of man hours to retrieve. It is proposed the Commissioners consider allowing our staff to charge clients \$100 for WinGap electronic data and \$300 for GIS attribute data. This electronic information is typically either emailed or placed on a DVD. A motion was made by Jimmy Henderson and seconded by Steve Myers to approve the GIS Data pricing of \$100 for WinGap Data and \$300 for GIS Attribute Data. Motion carried unanimously.

**\*Georgia Forestry Commission** – The Georgia Forestry Commission has outgrown their current location in Pembroke and has had property donated to them for a new location on Eldora Road. They are requesting the county assist them with the development of this new one acre site off Eldora Road by doing the mucking, earthwork and grading. They have \$10,000 they can give Bryan County for the work they perform. A motion was made by Jimmy Henderson to do the work for the Georgia Forestry Commission for the \$10,000. The County Attorney would like to review this before a decision is made. Commissioner Henderson withdrew his motion.

**\*Public Works Bid for Equipment** – The Public Works Department has a request for four (4) pieces of equipment; wheel excavator, track excavator, motor grader, and a dump truck. The Public Works Department would like to know if we go out to bid for this equipment or do we purchase under the State Contract. A motion was made by Steve Myers and seconded by Carter Infinger to put this equipment out to bid. Motion carried unanimously. This equipment will be funded through SPLOST VI.

Commissioner Myers discussed the **need for restroom facilities** for the workers on the south end of the county. The workers are currently working out of a trailer with no facilities. A suggestion was made to ask Rayonier if we can use their building on the corner of Highway 144/Spur 144 for the use of storing our equipment and possibly an office. This building would also have restroom facilities. The County Administrator will contact Rayonier regarding this matter.

A motion was made by Carter Infinger and seconded by Steve Myers to adjourn. Motion carried unanimously. The meeting adjourned at 7:38 p.m.