

Bryan County Board of Commissioners – June 10, 2014

The regular meeting of the Bryan County Board of Commissioners was held on Tuesday, June 10, 2014 in Richmond Hill. The following members were present: Chairman Jimmy Burnsed, Commissioner Jimmy Henderson, Commissioner Carter Infinger, Commissioner Carter Infinger, Commissioner Steve Myers, and Commissioner Noah Covington. Also present: County Administrator Ray Pittman, County Clerk Donna Waters

Chairman Burnsed called the meeting to order at 5:30 p.m. Invocation was given by Commissioner Infinger. Everyone joined in the Pledge of Allegiance. Visitors were recognized.

A discussion was held on the **agenda**. A motion was made by Carter Infinger and seconded by Steve Myers to approve the agenda with three additions. Motion carried unanimously.

A discussion was held on the **minutes** of the May 21, 2014 regular meeting. A motion was made by Noah Covington and second by Jimmy Henderson to approve the minutes of the May 21, 2014 regular meeting as printed. Motion carried unanimously.

A discussion was held on the **consent agenda**. A motion was made by Carter Infinger and seconded by Wade Price to approve the consent agenda as presented. Motion carried unanimously.

The following items were listed on the consent agenda:

**1. Approval of New Occupational Tax Certificates**

- \*West Penn Non - Destruction Testing, Inc. – West Penn Testing-Georgia
- \*Edward Dennis, III – Aded, LLC dba 24 Seven Family Fitness and Tanning
- \*Judy Price – Triple J Equipment Holdings, LLC
- \*James Kelly – Fruitful Works and Concepts
- \*William Clark – Go Fly Aviation Services
- \*Glenn Wilson – Your Problem Solved, LLC
- \*Michael Saporito – Michael Saporito Home Inspections
- \*David Creger – A 2 Z Home Inspections & Foam, Inc.
- \*Glen Willard – Lowcountry Insulation & Foam, Inc.
- \*Paul Eason – Eason Paint Contracting
- \*Cecil Shuman – Satellite Pro

**2. Approval of Tax Refunds for Appeals Settled in March 2014**

<u>Name</u>	<u>Year</u>	<u>Map &amp; Parcel</u>	<u>Amount</u>
Buckeye Plantation Group, LLC	2013	054H-010.301	\$ 270.75
Buckeye Plantation Group, LLC	2013	054H-010.302	\$ 136.52
Buckeye Plantation Group, LLC	2013	054H-010.204	\$ 647.47
Buckeye Plantation Group, LLC	2013	054H-010.101	\$ 302.10
Marcia Alvarez	2013	0549-143	\$1034.11
Hunt Holdings, Inc.	2012	0548-006	\$ 456.96

Hunt Holdings, Inc.	2013	0548-006	\$3180.59
Ezekiel Gaines	2012	070-018	\$ 118.65
Lisa Gaines	2013	070-018	<u>\$ 124.69</u>
	<b>TOTAL</b>		<b>\$6,271.84</b>

**TAVT (Motor Vehicle) Appeal Refunds**

Brian Carpenter		\$371.25
Kelly Muhlenberg		<u>\$ 70.88</u>
	<b>TOTAL</b>	<b>\$442.13</b>

**Sue Hopfensperger, Community Rating System**, met with the board to present the official CRS documentation. The Bryan County staff has diligently pursued the task of achieving the best possible Community Rating System Score for the citizens of Bryan County. Bryan County has been graded at a Level 8 CRS. This implies each Bryan County FEMA flood policy within the unincorporated area will benefit from approximately a 10% FEMA premium reduction. Ms. Hopfensperger presented a plaque from FEMA to the County for their accomplishments.

**John Grotheer, Finance Director**, met with the board to discuss the I-95 Interchange Project. In 2014 the county budgeted \$200,000 for its share of the I-95 Interchange Project. Insofar as the funds will not be necessary until a later date, staff recommends this money be held in perpetuity to be allocated for this project at a date to be determined. A motion was made by Steve Myers and seconded by Noah Covington to approve setting aside the \$200,000 for its share of the I-95 Interchange Project into a special restricted account until such time as it is needed for the project. Motion carried unanimously.

**Kirk Croasmun, County Engineer**, met with the board with several issues.

**\*South Bryan LAS Facility** – Mobilization and installation of silt fence is underway. Construction is to be completed by September 25, 2014.

**\*Timber Trail Road/SR 144 Signal** – Installation of right turn lane and road repair work is complete. The signal was turned on today and is now working.

**\*Belfast Commerce Centre Drive** – Paving is complete. Corrective action work list will be prepared following completion of grading, striping and installation of signage. The Public Works Department shall maintain temporary access road until such time that site traffic can be moved onto the permanent paved road.

**\*Belfast River Road Water Main** – Anticipate completion of water main by the end of this month. The public works portion is complete, which was installing approximately 2 miles of force main. We are waiting on the jack and bore contractor to go under Highway 144 and Captain Matthew Freeman Drive.

**\*2014 LMIG Projects** – A request to GDOT for the carryover of the County 2014 LMIG allocation and 30% match which is in the amount of \$359,037.22 shall be forwarded along with the 2015 LMIG allocation for Bacontown Road. In addition, the \$302,055 which was allocated to this year's Road Department budget for the resurfacing of Olive Branch Road and McGregor Circle shall be supplemented with additional funds, if available, in order to begin construction on these projects by the end of the year.

**Ray Pittman, County Administrator**, met with the board to discuss several issues.

**\*Payment to the Elections and Registration Board** – The County currently pays the Board of Equalization and Board of Assessors \$75.00 per meeting or training day which they attend. Additionally, the County pays the Planning & Zoning Board, Health Board, Development Authority Board, Library Board and DFACS Board \$50.00 per meeting or training day which they attend. Last month the Board of Commissioners approved the installation of board members to the newly formed Board of Elections and Registration, but payment/stipend was not discussed. A motion was made by Noah Covington and seconded by Carter Infinger to approve payment/stipend to members of the Elections and Registration Board for \$50.00 per meeting/training day attended with funds to come from contingency and the appropriate funding amount will be calculated by the Finance Director and transferred to the departments part time payroll account and their budget amended to reflect the approved changes. Motion carried unanimously.

**\*Drug Free Coalition Funding** – Drug Free Coalition lost their grant in July 2013 for funding the program. In the absence of this grant, last year Bryan County approved a \$25,700 stipend on a one-year trial basis. In addition, approximately \$28,000 from the "Drug and Alcohol Education" fund has been allocated to Drug Free Coalition funding. The Commissioners need to give consideration to continue financial support of the Drug Free Coalition. A motion was made by Carter Infinger and seconded by Jimmy Henderson to discontinue funding the Drug Free Coalition. Motion carried unanimously.

**\*Bryan County Personnel Policy Amendment** – Personnel Policy 5-1002 Employment of Relatives: A Department Head shall not hire or supervise an immediate relative. The "immediate relative" shall include: spouse, child, brother, sister. The definition is extended to spouse's child, parent, brother, sister or any other person who resides in the employee's household or who is recognized by law as a dependent of the employee." Staff recommends consideration be given to modifying the policy to include the one sentence "Part-time seasonal staff is exempt from this regulation." The rationale is part time seasonal staffing may consists of referees, poll workers, food servers, and registrars that are family members. A motion was made by Steve Myers and seconded by Noah Covington to approve the amendment to Personnel Policy 5-1002 to include the sentence "Part-time seasonal staff is exempt from this regulation." Motion carried unanimously.

**\*Olive Branch Road Bidding** – The 2014 budget for Olive Branch Road and McGregor Circle improvements is \$302,055 (general fund budget). Engineering has estimated the improvements to be \$565,000, thus there is a shortfall of \$262,000. A budget amendment can be done to take the shortfall from contingency. It may take up to three – five months to prepare the bud package, advertise bids and

be in a position to actually award the bids. A motion was made by Noah Covington and seconded by Wade Price to approve starting the Olive Branch Road and McGregor Circle bidding process and evaluate awarding the roadway improvement project contract at the November commission meeting. Motion carried unanimously.

**\*CRC Contract Amendment** – The CRC has submitted a contract amendment to the contract for the Senior Citizens. The State has found some additional money and has allocated \$24,340 to our Senior Citizens meals program. A motion was made by Carter Infinger and seconded by Jimmy Henderson to approve the CRC Contract Amendment to take the \$24,340 and authorize the Chairman to execute the contract amendment. Motion carried unanimously.

**\*Waterways Marina Corp of Engineer Permit Extension** – Waterways Township is requesting the Board of Commissioners request the Corp of Engineer extend the Marina Corp of Engineer Permit. A motion was made by Steve Myers and seconded by Carter Infinger to approve the request from Waterways Township for an extension of the Waterways Marina Corp of Engineer Permit. Motion carried unanimously.

**Christine Williams, Zoning Administrator**, met with the board with Planning & Zoning Issues.

**\*Approval of Revised Preliminary Plat for East Buckhead Phase 1, Castle Oaks Phase 2.** The revised preliminary plat will make Brandon Way a Cul-de-Sac instead of a street which at this time would dead end. A motion was made by Wade Price and seconded by Carter Infinger to approve the Revised Preliminary Plat for East Buckhead Phase 1, Castle Oaks Phase 2. Motion carried unanimously.

A motion was made by Steve Myers and seconded by Carter Infinger to close the regular meeting to hold **Public Hearings on Planning and Zoning** issues. The Public Hearings were opened at 6:30 p.m.

1. **Text Amendment – Road Classification Plan – Scenic Parkways** – No one was present to speak on this public hearing.
2. **Text Amendment – Sign Ordinance – Marlin Outdoor Advertising, Ltd.** – Lloyd Murray, Attorney for applicant, was present to speak on the public hearing.
3. **Rezoning Request for Tim Casey/Larry Galbreath** – No one was present to speak on this public hearing.

A motion was made by Carter Infinger and seconded by Steve Myers to go back into regular session. Motion carried unanimously. The board went back into regular session at 6:45 p.m.

**Christine Williams, Zoning Administrator**, met with the board with Planning & Zoning Issues.

1. **Road Classification Plan Scenic Parkways Text Amendment** – This text revision will remove Oak Level Road from the Scenic Parkway Designation. The impact of this modification is Scenic Parkways require a buffer with 70 feet width. With the designation removal, the buffer requirements will be dictated by the Subdivision Ordinance Section 514.02(a)(b)(c). A motion was made by Steve Myers and seconded by Carter Infinger to approve the text

amendment to remove the Scenic Parkway Designation, but beef up the buffer ordinance. Motion carried unanimously.

2. **Marlin Outdoor Advertising, Ltd Sign Ordinance Text Amendment** – This text amendment will allow a sign in Waterways Campground to be grandfathered in under a B-2 zoning. A motion was made by Steve Myers and seconded by Carter Infinger to deny request for a text amendment by Marlin Outdoor Advertising, Ltd. Voting for Myers, Covington, Infinger and Price. Voting against: Henderson. Motion carried.
3. **Case # Z-153-14 - Tim Casey/Larry Galbreath Rezoning Request** – The property consists of 39.93 acres being on Belfast River Road lying between Blige Road and Griffin Road and on the western side of a private road. The current zoning on the tract is A-5. The requested zoning is R-1 (Single Family Residential District). The applicant would like to develop Phase 2 of Wicklow Subdivision by subdividing this parcel into approximately 54 lots. A motion was made by Carter Infinger and seconded by Jimmy Henderson to approve the rezoning request of Tim Casey and Larry Galbreath for Case # Z-153-14 from A-5 to R-1. Motion carried unanimously.

A motion was made by Jimmy Henderson and seconded by Steve Myers to go into **executive session** to discuss personnel issues. Motion carried unanimously. The board went into executive session at 6:50 p.m.

The board went back into **regular session** at 7:00 p.m.

A motion was made by Carter Infinger and seconded by Wade Price to appoint John Grotheer as the **Interim County Administrator** effective July 1 with a stipend of \$1500 per month with the help of Donna Waters and Sally Shuman with a stipend to each of them of \$750 per month. Motion carried unanimously.

The meeting was declared adjourned at 7:04 p.m.