

Bryan County Board of Commissioners – August 12, 2014

The regular meeting of the Bryan County Board of Commissioners was held on Tuesday, August 12, 2014 in Richmond Hill. The following members were present: Vice-Chairman Wade Price, Commissioner Carter Infinger, Commissioner Jimmy Henderson, and Commissioner Noah Covington. Also present: County Administrator Ben Taylor, County Clerk Donna Waters and County Attorney John Harvey. Chairman Jimmy Burnsed and Commissioner Steve Myers were not present for the meeting.

Vice-Chairman Price called the meeting to order at 5:30 p.m. Invocation was given by Commissioner Jimmy Henderson. Everyone joined in the Pledge of Allegiance. Visitors were recognized.

A discussion was held on the **agenda**. A motion was made by Carter Infinger and seconded by Noah Covington to approve the agenda as presented. Motion carried unanimously.

A discussion was held on the **minutes** of the July 8, 2014 regular meeting July 22, 2014 called meeting. A motion was made by Carter Infinger and seconded by Jimmy Henderson to approve the minutes of the July 8, 2014 and July 22, 2014 minutes as printed. Motion carried unanimously.

A discussion was held on the **consent agenda**. A motion was made by Noah Covington and seconded by Carter Infinger to approve the consent agenda as presented. Motion carried unanimously.

The following items were listed on the consent agenda:

**1. Approval of New Occupational Tax Certificates**

- \*Nostalgic Towing & Sales, LLC – Carl Carico
- \*Banks Trucking – Eddie Banks
- \*South Point Storage Kilkenny – The Kilkenny Group
- \*All-N-1 Maintenance – Harold McGirt, Jr.
- \*The 280 Tavern – Kristina Maria Padgett

**2. Approval of TAVT Appeal Refunds**

TAVT (Motor Vehicle) Appeal Refunds

Ronald James Elliott	\$72.56
Christopher McNeil	\$141.75
Christopher McNeil	\$183.94
Joseph M. Lane	\$91.13
Bridget Black Bagwell	\$105.84
<b>TOTAL</b>	<b>\$595.22</b>

**3. Approval to Void Uncollectible Personal Property Tax Bills**

These businesses are no longer located in Bryan County:

<u>NAME</u>	<u>YEAR</u>	<u>AMOUNT</u>
Bashlor Construction	2009	\$1,161.85
Bashlor Construction	2010	\$1,535.01

Bashlor Construction	2011	\$1,534.99
Bashlor Construction	2012	\$1,531.75
Bashlor Construction	2013	\$1,380.18
Three Brothers Pizza LLC	2012	\$ 900.91
Three Brothers Pizza LLC	2013	\$ 761.20
Hit The Books	2013	\$ 112.11
<b>TOTAL</b>		<b>\$8,918.00</b>

This mobile home moved out of the county in 2013:

Rhonda Edenfield	2010	\$153.68
	2011	\$153.68
	2012	\$155.43
	2013	\$155.36
<b>TOTAL</b>		<b>\$618.15</b>

These boats are no longer located in Bryan County:

John Pearson	2012	\$198.55
Scott Kidwell	2013	\$137.59
<b>TOTAL</b>		<b>\$336.14</b>

**4. Approve of E-911 Budget Amendment**

\$10,000 from Radio Recorder to Consultation for Tower Mapping

**5. Approval of New Alcoholic Beverage License**

The 280 Tavern – Kristina Maria Padgett

**Larry Galbreath** met with the board to discuss the county giving him a commitment for water on a near future project before his closes on the property. It was the consensus of the board to hold a workshop to discuss this at length before making any commitments. Mr. Galbreath also discussed water and sewer plans for a like property that is 3 miles from any county water. This will need to be discussed at the workshop as well. Additionally, Mr. Galbreath discussed a possible new zoning classification that would allow some smaller lot sizes, similar to PUD, however, it would leave a much larger percentage of usable green space within the subdivision for parks or recreational areas.

**Fire Chief Freddy Howell** met with the board to give an overview of the ISO report. ISO has completed its analysis of the structural fire suppression delivery system provided in Bryan County. The resulting classification is 05/5X effective October 1, 2014 or unchanged from the county’s current classification. ISO’s Public Protection Classification Program (PPC) plays an important role in the underwriting process with insurance companies. The PPC also provides fire departments with a valuable benchmark and is used by many departments as a valuable tool when planning and justifying fire protection improvements.

**John Grotheer, Finance Director**, met with the board to discuss several issues.

**\*Setting of the Millage Rate** – The proposed millage rate is the same rate as last year at 9.15 mills. The five year history of digest and tax levy has been advertised as required. A motion was made by Carter Infinger and seconded by Noah Covington to adopt the 2014 millage rate at 9.15 mills for the unincorporated areas of Bryan County; 9.15 mills for the incorporated areas of the City of Pembroke; 8.15 mills for the incorporated areas of the City of Richmond Hill; 15.537 mills for Public Education; and the levies of 3.616 mills for Jerico Subdivision for road paving improvements. Motion carried unanimously. A motion was made by Carter Infinger and seconded by Jimmy Henderson to adopt the resolution on the Insurance Premium Tax. Motion carried unanimously.

“Copy Resolution”

**\*Atlantic Judicial Request for Funds from DATE Funds** – Georgia law requires DATE funds to be expended for: drug abuse treatment and education programs relating to controlled substances, alcohol, and marijuana; and if a drug court division has been established in the county under Code Section 15-1-15, for purposes of the drug court division. The Atlantic Judicial Circuit’s Drug Court is requesting funds for fiscal year ending June 30, 2014. Based upon the ratio of usage, Bryan County’s pro rata share is \$3,916.67. A motion was made by Noah Covington and seconded by Jimmy Henderson to approve funding the Atlantic Judicial Circuit Felony Drug Court in the amount of \$3,916.67. Motion carried unanimously.

**\*Extension Office Re-Organization** – The UGA Cooperative Extension Service is in the middle of a re-organization plan for the Bryan County Extension Office. Joann Milam, UGA Southeast District Director met with John Grotheer to discuss future plans and staff changes for the Bryan County Extension Office. A totally new staff for Bryan County residents will be hired and hopefully in place by September 2, 2014. Ms. Milam is making the following recommendations: reduce the stipend paid by Bryan County for the County’s 4-H Coordinator/Agent; continue to pay Bryan County’s portion of the secretary’s salary; and hire two part-time 4-H Program Assistants (funds are available in 2014 and due to reducing the new agent’s stipend, funds will be available in 2015). A motion was made by Noah Covington and seconded by Carter Infinger to approve the recommendation of Ms. Milam to continue the support of the Bryan County Extension Program by providing the funding for the positions already budgeted in the 2014 budget and amending the 2015 budget to account for the second 4-H Assistant with no additional funds being required for the amendment. Motion carried unanimously.

**\*Pay for Board of Elections & Registration Members** – According to Georgia House Bill 1106 that was recently enacted to create Bryan County’s Board of Elections and Registration, members are to be paid \$60.00 per day for each day of service on the board rather than \$50.00 per day. Therefore, in order to comply, the county will need to make this change. A motion was made by Jimmy Henderson and seconded by Carter Infinger to approve paying the members of the Board of Elections and Registration \$60.00 per meeting in order to comply with House Bill 1106. Motion carried unanimously.

**Kirk Croasmun, County Engineer**, met with the board with several issues.

**\*South Bryan LAS Facility** – The installation of effluent piping is ongoing. Public Works started the force main construction this month. Construction should be completed by September 25, 2014.

**\*Belfast River Road Water Main** – The construction and testing is complete and the water line is now operational.

**\*EIP (Employment Incentive Program) Update** – Proposals for the engineering and grant administration services related to the proposed Daniel Defense Loop Road project have been submitted and evaluated. Based on the evaluation criteria, of the five (5) engineering proposals received, Thomas & Hutton scored the highest; of the two (2) grant administration proposals received, Associates in Local Government Assistance scored the highest. The award does not include a fee as the cost of these services will be reimbursed through the grant program on a percentage basis. A motion was made by Noah Covington and seconded by Jimmy Henderson to award the engineering services contract to Thomas & Hutton and the grant administration contract to Associates in Local Government Assistance. Motion carried unanimously.

**\*SR 144 Widening Project** – A pre-acquisition meeting has been scheduled to be held at the Administrative Building in Richmond Hill on August 14, 2014 between the hours of 4:00 p.m. and 7:00 p.m. in order to begin acquiring construction right-of-way for this project.

**Ben Taylor, County Administrator**, met with the board with a couple of issues.

**\*Timber Trail Road** – Bryan County and the City of Richmond Hill have been making repairs to Timber Trail Road in order to transfer the ownership from Bryan County to the City of Richmond Hill. All repairs and punch list items have been completed. Once the City of Richmond Hill states the road improvements were in accordance with the approved plans and specifications, the City of Richmond Hill has indicated they will take over ownership of the road and associated maintenance. A motion was made by Carter Infinger and seconded by Noah Covington to approve the Intergovernmental Agreement and Resolution to transfer the ownership and maintenance responsibility of Timber Trail Road in total from Bryan County to the City of Richmond Hill. Motion carried unanimously.

“Copy Resolution”

**\*Belfast Commerce Centre Drive** – Bryan County entered into an agreement with East Coast Asphalt Company to construct Belfast Commerce Centre Drive. The road and punch list items have been completed. Once the City of Richmond Hill states the road improvements are in accordance with the approved plans and specifications, the City of Richmond Hill has indicated they will take over ownership of the road and associated maintenance. A motion was made by Jimmy Henderson and seconded by Noah Covington to approve the Resolution to transfer the ownership and maintenance responsibility of Belfast Commerce Centre Drive in total from Bryan County to the City of Richmond Hill. Motion carried unanimously.

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A motion was made by Jimmy Henderson and seconded by Carter Infinger to adjourn. Motion carried unanimously. The meeting adjourned at 6:06 p.m.