

Bryan County Board of Commissioners – December 10, 2019

The regular meeting of the Bryan County Board of Commissioners was held on Tuesday, December 10, 2019 in Richmond Hill. The following members were present: Chairman Carter Infinger, Commissioner Wade Price, Commissioner Brad Brookshire, Commissioner Gene Wallace, Commissioner Steve Myers, and Commissioner Noah Covington. Also present: County Administrator Ben Taylor, County Clerk Donna Waters and County Attorney Lea Holliday.

Chairman Infinger called the meeting to order at 5:30 p.m. Invocation was given by Brad Brookshire. Everyone joined in the Pledge of Allegiance.

A discussion was held on the **agenda**. A motion was made by Brad Brookshire and seconded by Wade Price to approve the agenda with the addition of an executive session to discuss real estate and personnel. Motion carried unanimously.

A discussion was held on the **minutes** of the November 2019 meetings. A motion was made by Gene Wallace and seconded by Brad Brookshire to approve the minutes of the November 2019 meetings as printed. Motion carried unanimously.

The **10U Wildcats Football Team** were presented with proclamations for becoming the 2019 South Georgia Football League Champions, Rebel Bowl Champions and District 2A Runner-Ups.

A motion was made by Brad Brookshire and seconded by Steve Myers to close the regular meeting to hold **planning & zoning public hearings**.

1. Case Z #217-19 – **Dilip M. Patel Rezoning** – The Engineer for the applicant was present to speak.
2. Case CUP #160-19 – **Dilip M. Patel Conditional Use** – The Engineer for the application was present to speak.

A motion was made by Steve Myers and seconded by Wade Price to close the public hearings and go back into regular session. Motion carried unanimously.

Amanda Clement, Planning Manager, met with the board with Planning & Zoning issues.

***Case Z #217-19 – Dilip M. Patel Rezoning** – This request is to rezone 8.75 acres located at the south east corner of Highway 144 and Spur 144 (Ft. McAllister Road), PIN # 055-60-022-001 and 055-60-022-002 from “A-5” Agricultural to “B-2” General Commercial. Staff and the Planning Commission recommends approval with conditions. A motion was made by Steve Myers and seconded by Brad Brookshire to approve the rezoning request of Dilip M. Patel, Case Z #217-19 from “A-5” to “B-2” with the stipulation that no site development plan approvals or building permits will be issued for two (2) years from the date of this approval and the developer shall construct the site specific transportation improvements as recommended in the Traffic Impact and Analysis Study prepared by David D. Brewer, P.E. and finalized October 17, 2019. Motion carried unanimously.

***Case CUP #160-19 – Dilip M. Patel Conditional Use** – This request is for a conditional use approval for three (3) different uses: *1) Shopping Center, 2) Off-Street Parking Lot, and 3) Customary Accessory Buildings and uses incidental to any approved conditional uses* to be located at the south east corner of Highway 144 and Spur 144 (Ft. McAllister Road), PIN # 055-60-022-001 and 055-60-022-002.

Staff and the Planning Commission recommends approval of the *Shopping Center* and *Off-Street Parking Lot* with conditions and denial of the *Customary Accessory Buildings*. A motion was made by Noah Covington and seconded by Steve Myers to approve the conditional use with the recommended conditions from the Planning Commission that: 1) Approval of the *shopping center* subject to the following condition: a) At the time of site plan submittal, or prior to, the developer shall specify the type of retail and/or service uses which may occupy the shopping center, so that appropriate parking ratios can be provided; 2) Denial of the *off-street parking lot*; 3) Denial of the *customary accessory buildings* and uses incidental to any approved conditional use as more details are required. Motion carried unanimously.

Audra Miller, Community Development Director, met with the board to discuss the **Erosion & Sediment Control Ordinance Amendment**. The Georgia Erosion and Sedimentation act (GESA) has been amended. Per GESA, Bryan County, as a Local Issuing Authority (LIA), must amend our Soil Erosion and Sedimentation Control ordinance to meet or exceed the standards in the most current version of GESA. If Bryan County's ordinance does not meet the minimum requirements, Bryan County will lose its LIA status. LIA status allows Bryan County to regulate primary and secondary permittees as defined by the state's general stormwater discharge permit for construction. A motion was made by Steve Myers and seconded by Wade Price to approve the Soil Erosion and Sedimentation Control Ordinance Amendment. Motion carried unanimously.

Ben Taylor, County Administrator, met with the board with several issues.

***Hazard Mitigation Update Resolution** – Pursuant to the Disaster Mitigation Act of 2000, every five (5) years it is necessary for the County and two municipalities to update and adopt the Hazard Mitigation Plan. A motion was made by Brad Brookshire and seconded by Noah Covington to approve the resolution authorizing the adoption of the Bryan County Hazard Mitigation Plan Update 2019. Motion carried unanimously.

***Appointment of County Legislative Coordinator (CLC)** – As ACCG prepares for the 2020 legislative session and in their ongoing mission to heighten county involvement in the legislative process, they are asking counties to designate a CLC. The CLC will serve two primary roles: Help keep their county commissioners and county management updated on legislation of importance to counties; and provide county-specific information to ACCG and our legislative delegation to help policymakers assess the impact of proposed legislation on our county. Ben Taylor has been serving as the CLC in the past. A motion was made by Noah Covington and seconded by Brad Brookshire to approve the resolution appointing Ben Taylor as the ACCG County Legislative Coordinator (CLC) for Bryan County. Motion carried unanimously.

***Adoption of 2020 Annual Operating Budget** – Each year the County is required by state law to adopt a budget to include revenues and expenditures by departments for the following year. The proposed 2020 budget totals \$49,089,070 revenues and \$48,866,620 expenditures. A motion was made by Noah Covington and seconded by Brad Brookshire to approve the resolution to adopt the FY 2020 Bryan County Annual Budget. Motion carried unanimously.

***Purchase/Lease John Deere 672G Motor Grader with Trade-In** – Bryan County entered into a 5 year/7,500 hour lease agreement with a \$133,000 purchase option back in November 2014 for a JD 672G Motor Grader. This machine currently has 7,435 hours on it. Since this machine has high hours on

it, staff is recommending to return this machine on a new lease. A motion was made by Gene Wallace and seconded by Brad Brookshire to approve the 5 year/7,500 hour lease with \$172,338.00 purchase option with five annual payments of \$39,789.78 for a John Deere 672G Motor Grader. Motion carried unanimously.

***Purchase/Lease John Deere 250G Excavator with Thumb with Trade-In** – Bryan County entered into a 5 year/5,000 hour lease agreement with a \$102,000 purchase option back in November 2014 for a JD 250G Excavator. This machine currently has 3,500 hours on it. Since this machine has hard hours on it, staff is recommending to return this machine on a new lease. A motion was made by Noah Covington and seconded by Wade Price to approve the 5 year/5,000 hour lease with \$112,938.00 purchase option with five annual payments of \$29,280.66. Motion carried unanimously.

***Purchase/Lease John Deere 250G Excavator with Coupler & Thumb** – Based on our capital plan to keep up with infrastructure maintenance and growth, staff is recommending a purchase of a new John Deere 250G Excavator with Coupler & Thumb. A motion was made by Steve Myers and seconded by Noah Covington to approve the 5 year/5,000 hour lease with \$118,960.00 purchase option with five annual payments of \$39,847.29. Motion carried unanimously.

***Amendment to Retirement Plan** – The Senior Management 401(a) Amendment would allow the County Administrator, County Clerk and the Department Heads of Bryan County to receive a 3% contribution to a 401(a) plan each year through ACCG. This would allow Bryan County to stay competitive for talent with other counties and cities such as Ben Hill, City of Albany, Colquitt, Dawson, Dougherty, Douglas, Glynn, Lee, Macon-Bibb, Marion, Spalding, Sumner, Tift and Wayne. A motion was made by Noah Covington and seconded by Steve Myers to approve the resolution for a Senior Management 401(a) amendment to the ACCG retirement plan. Motion carried unanimously.

***Appointment to Planning & Zoning Commission** – Per Chapter 101 Article II of the Land Development Ordinance, the Planning and Zoning Commission shall consist of five to ten members. Historically, this Commission has had seven members. Jonathan Goodman resigned at the June 4, 2019 Planning and Zoning Commission meeting, and the vacancy has not been filled. The Planning Commission Chairman is recommending the appointment of Stephanie Falls. A motion was made by Gene Wallace and seconded by Wade Price to appoint Stephanie Falls to fill the unexpired term of Jonathan Goodman with a term to expire on February 28, 2022. Motion carried unanimously.

***2020 LMIG Application** – LMIG Funds are supplied by the Georgia Department of Transportation for paving projects annually. Bryan County's annual allocation for 2020 is \$500,085.22. Applications are due by January of each year and a 30% match is required from the local government, which equates to \$150,025.66. LMIG has been used primarily for resurfacing projects in the past. The upcoming year's recommended LMIG road resurfacing lists consists of *Homestead Drive Phase 2*, which is approximately 1.3 miles with a total estimated cost of \$302,300; *Countryside Drive Phase 2*, which is approximately 0.3 mile with a total estimated cost of \$120,600; *Wayside Drive*, which is approximately 0.3 mile with a total estimated cost of \$120,600; *Miller Drive, Harvey Drive and Lentile Drive*, which are approximately 0.5 mile in total length with an estimated cost of \$158,000, widening of *Belfast River Road* from Harris Trail Road to SR 144 with an estimated cost of \$138,700. A motion was made by Brad Brookshire and seconded by Wade Price to approve the 2020 LMIG road priority list and the resolution authorizing submission of the 2020 LMIG grant application. Motion carried unanimously.

***Appointment to CRC Council** – Mr. Sean Register currently serves as the Non-Public Representative for the Coastal Regional Commission Council. Mr. Register has indicated that he would like for someone else to serve in his position on the CRC, as he has already served for 10 years. The tenure of Mr. Register’s current term expires on June 30, 2020. Mr. Steven J. Asplund has indicated he is willing to serve in this capacity. A motion was made by Brad Brookshire and seconded by Gene Wallace to approve the appointment of Steven J. Asplund to the Coastal Regional Commission Council to fill the position currently being held by Sean Register with a term to expire on June 30, 2020. Motion carried unanimously.

A motion was made by Steve Myers and seconded by Brad Brookshire to go into **executive session** to discuss real estate and personnel matters. Motion carried unanimously.

The board went into executive session at 7:01 p.m. The board went back into regular session at 7:40 p.m. and the meeting was declared adjourned.