

# Bryan County Board of Commissioners



Community Development Department

## **ZONING VERIFICATION REQUEST FORM**

*This application is to request information on the zoning entitlements and encumbrances for a property. It should not be used for Freedom of Information Act (FOIA)/Open Records requests or Administrative Determinations. The Community Development Department does not provide verification of building or fire code compliance. Requests are typically completed within 15 business days of receipt. Requests may be submitted through the County's on-line application portal on our website: ([bryancountyga.org/government/departments-a-g/community-development/project-digital-submittal](http://bryancountyga.org/government/departments-a-g/community-development/project-digital-submittal)) or emailed to the Community Development Department at [dmonaco@bryan-county.org](mailto:dmonaco@bryan-county.org) or [sfrantz@bryan-county.org](mailto:sfrantz@bryan-county.org).*

*Zoning compliance letters typically provide the following: current zoning designation, any known nonconformities, any special exceptions (such as conditional use permits, design modifications, and variances), any outstanding zoning violations, and date certificate of occupancy issued Please indicate any specific additional information required below:*

**Fee:** \$25.00 - An electronic invoice will be sent to the applicant for payment after the application is submitted.

### **APPLICANT/PROPERTY OWNER INFORMATION**

**Applicant:** **Applicant Name:** \_\_\_\_\_  
 Property Owner **Address:** \_\_\_\_\_  
 Authorized Agent **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

*If Zoning Verification is to be addressed to someone other than the applicant, note contact information:*

**Name:** \_\_\_\_\_ **Company / Organization:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Property Owner (if not applicant):** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

### **PROPERTY INFORMATION**

**Property Address or General Location:** \_\_\_\_\_  
**PIN Number (Map & Parcel):** \_\_\_\_\_  
**Current Use of Property:** \_\_\_\_\_

### **VERIFICATION REQUEST**

**Identify Zoning/Land Use Information to be Verified** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICANT CERTIFICATION**

**I hereby certify that I am the owner or authorized agent of the property requesting Zoning Verification, and that I have answered all of the questions contained herein and know the same to be true and correct.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**If you have questions, contact the Community Development Department at one of our office locations.**

51 North Courthouse Street  
Pembroke, GA 31321  
Phone: 912-653-3893

66 Capt. Matthew Freeman Drive  
Richmond Hill, GA 31324  
Phone: 912-756-7962